



- Quality Management ISO 9001
- Environmental Management ISO 14001
- Food Safety Management ISO 22000
- OHSAS 18000
- ISO Training
- ISO IMPLEMENTATION
- SHEQ Consulting
- HACCP (Food Safety)
- EUREPGAP



## INTRODUCTION TO OHSAS 18001

### 2 DAYS COURSE PROGRAMME

Day 1 – Health and Safety Management System requirements

Day 2 – Understanding OHSAS 18001:2007

NOTE: At the end of day 2 all delegates need to write a 1 hour theoretical examination to proof effectiveness of training.

**Key objective:** The objectives of this course is to ensure that SHE practitioners and line managers have the knowledge and practical skills to prepare for, plan and process a structured OHSAS 18001 health and safety management system – understanding and implementing the basic concepts of OHSAS 18001 and applicable legislation.

The following requirements apply to all sections of the training course, regardless of media and method of delivery:

- Training is highly participative to allow all students to apply new knowledge and enhance their learning, and the training methods will involve and engage students throughout the duration of the course.
- Each student must participate in practical, interactive activities.

The following topics/ learning outcomes (amongst others) will be covered during the course

## DAY 1: HEALTH AND SAFETY MANAGEMENT SYSTEM REQUIREMENTS

- Explain the purpose of a OH&S management system.
- Explain the purpose of the OHSAS 18001:2007 series of standards, how they interrelate to other systems (eg NOSA, ISO 9001 & ISO 14001) and the benefits to organisations using these ISO standards.
- Explain the OH&S Management Principles.
- Procedure writing
- Outline the content of OHSAS 18001.

## DAY 2: UNDERSTANDING OHSAS 18001:2007

- Describe the structure and scope of the OHSAS 18001 standard.
- For each numbered clause of OHSAS 18000 (OH&S policy, planning, implementation and operation, checking and corrective action and management review) - explain the intent of the requirement.
- Suggest possible ways in which organisations might satisfy the requirement.
- Explain key OHSAS definitions and terminology.
- Draw the continual improvement cycle, based on the requirements of OHSAS 18001
- Use and development of documentation as required by the standard and legislation:
  - Process flow charts
  - Hazard identification and risk assessments
  - Document templates
  - Procedure writing
  - OH&S policies
  - OH&S manual
  - OH&S procedures
  - OH&S work instructions
  - Control of documents

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