



- Quality Management ISO 9001
- Environmental Management ISO 14001
- Food Safety Management ISO 22000
- OHSAS 18000
- ISO Training
- ISO IMPLEMENTATION
- SHEQ Consulting
- HACCP (Food Safety)
- EUREPGAP



OCCUPATIONAL HEALTH & SAFETY IN THE WORKPLACE

Key objective: The objective of this course is to explain Occupational Health and Safety and implementation of health and safety in the workplace, including auditing.

2 DAYS COURSE PROGRAMME

Day 1

SESSION 1: OHSAS 18001:2007

Understanding the 18001 standard

Implementation of OHSAS 18001 in the workplace

Requirements applicable to the employer

Requirements applicable to the employees

Requirements applicable to other persons

Requirements applicable to manufacturers, designers, importers, sellers or suppliers

SESSION 2: SAFETY AUDITS

- Elements of SHE policy statements
- Types of audit systems
- Steps in auditing
- Auditing skills
- Auditing documentation
- Requirements applicable to a Health and Safety Representative
- Requirements applicable to a Health and Safety Committee
- Fines and Penalties

Day 2

SESSION 3: INTRODUCTION TO THE OHSACT

- Importance of legal compliance
- Legal liability
- Main features of OHS Act
- Basic forms of liability
- Duties of employer/employee
- Appointments
- Safety and law in South Africa
- Objectives of the Occupational Health and Safety Act
- Importance and purpose of conducting Safety Health and Environmental representative activities
- Benefits of resolving SHE related issues

SESSION 4:

STRUCTURES AND WORK ENVIRONMENT.

- Buildings and floors
- Structures
- Ventilation
- Waste Management
- Storage
- Colour coding
- Emergency preparedness
- Legal appointments and responsibilities of the Occupational Health and Safety Act
- Role players in the SHE process
- Reporting of incidents and diseases
- Investigation of incidents

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The following requirements apply to all sections of the training course, regardless of media and method of delivery:

- Training is highly participative to allow all students to apply new knowledge and enhance their learning, and the training methods will involve and engage students throughout the duration of the course.
- Each student must participate in practical, interactive activities.

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