



- Quality Management ISO 9001
- Environmental Management ISO 14001
- Food Safety Management ISO 22000
- OHSAS 18000
- ISO Training
- ISO IMPLEMENTATION
- SHEQ Consulting
- HACCP (Food Safety)
- EUREPGAP



SHEQ REPRESENTATIVE COURSE

Duration: 1 day

Key objective: The objectives of this course is to ensure that SHEQ representatives have knowledge and practical skills to prepare for, plan and process a structured SHEQ process in the SHEQ environment – understanding the basic concepts of ISO 9001, 14001, OHSAS 18001 and legislation.

Understanding the relevant standards: ISO 9001, ISO 14001, OHSAS 18001 and legislation.

Explain the purpose and intent of the relevant standards:

Explain the purpose of a SHEQ management system.

Explain the purpose of the SHEQ standards, how they interrelate to other standards.

Outline the contents of ISO 9001, 14001 and OHSAS 18001.

Describe the structure and scope of the relevant standards.

- Explain key SHEQ definitions and terminology.

- Draw the continual improvement cycle, based on the requirements of relevant standards

Explain the relationships between the clauses of the relevant standards:

Determine conformance of a SHEQ management system to the relevant requirements.

Use and development of documentation as required by the relevant standards and legislation:

- Process flow charts
- Document templates
- Procedure writing
- SHEQ policies
- SHEQ manual
- SHEQ procedures
- SHEQ work instructions
- Control of documents

*** Quality Principles**

Explain the Quality Principles

*** SHE environment**

History of the safety movement and background to industrial safety
Occupational Health and Safety Act (OHS Act). Requirements regarding the safety management process with regards to health and safety representatives What every worker and employer should know about health and safety in the workplace.

Functions and authority of a SHEQ representative
The effectiveness and functioning of a SHEQ committee
Health and safety hazards at the workplace – substandard acts / substandard conditions
Inspection techniques and reporting of hazards
Communication
Compensation for occupational injuries and diseases Act (COID Act)

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